



AGENDA
BOARD OF DIRECTORS MEETING
FRIENDS OF THE SAN PABLO BAY NATIONAL WILDLIFE REFUGE

Date: March 6, 2019
Time: 6:30 PM-8:00 PM
Location: Benson Center, Refuge Headquarters
Board Members: Justin Bodell, President
Paul Amato, Vice President
Chris Kline, Treasurer
Steve Carroll, Secretary
Fran Demgen
Naomi Feger
Fran McTamaney
Phil Saroyan
John Powers (Emeritus)

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1. 6:30-6:40 Call to order and introductions, approval of minutes from previous meeting, agenda review and approval.
 2. 6:40-6:50 Refuge Manager's Report
 3. 6:50-7:00 Financial report (CK)
 - a) NFWF grant
 4. 7:00-7:15 Update on activities since the last meeting:
 - a) Board members activities since last meeting.
 - b) Shade Structure (Meeting scheduled for 3/8)
 - c) Fran's bench (purchase approved at last meeting).
 - d) Yukon Flats sign (\$1450 for the sign + \$400 installation)
 5. 7:15-7:35 Upcoming Events:
 - a) Human Race, Saturday, May 4
 - b) Skaggs Island Bike Ride, May 18
 - c) Marin islands or Cullinan Kayak trip (possible grant opportunity with SCC – see below)
 - d) Visions of the Wild: September 12-September 15 <https://visionsofthewild.org/>
 - e) Bay Day: October? <https://www.bayday.org/>
 6. 7:35-7:40 Upcoming Grant Opportunities:
 - a) Explore the Coast grant from the State Coastal Conservancy <https://scc.ca.gov/grants/explore-the-coast-grants/> (applications due April 8)
 - b) North Face Explore Fund Grant: <https://www.thenorthface.com/about-us/outdoor-exploration/explore-fund.html>
 7. 7:40-7:55 Old Business:
 - a) Action Items from previous Board Meetings
 - i) Justin to look up the Costco Boson Grant and see if it would be suitable for the shade structure (pre-proposal was due 2/27)
 - ii) Justin to get Pickleweed Post onto the website
 - iii) All Board members to identify possible webmaster for website. Naomi to contact Joint

- Venture about posting an announcement.
- iv) Justin and Paul to work on reschedule of the shade structure meeting with USFWS and SLT.
 - v) Don will contact the lower cost shade structure company and inquire about the material, hardware, warranty, and other things that he is curious about;
 - vi) Naomi will meet with Refuge to explore internship needs at the Refuge with the end goal of determining a detailed Scope of Work for further discussion
 - vii) Naomi to contact SCC re Explore the Coast Grant opportunity – and applicability for use in bringing in visitors by bus
 - viii) Paul will develop a document to track Friends/Refuge event opportunities and place the document in the new Friends Folder
 - ix) Naomi and Fran to work on identifying non-profit with kayaks for additional kayak event this year. Naomi to discuss with refuge.
 - x) Chris to cut a check for donation to NWRA; Fran will submit it
 - xi) Justin to take lead on Fran's bench
 - xii) Chris to work with Justin on Quickbooks
 - xiii) Paul to advise the Board at the next meeting on the cost of Jerry's bench (funding already approved) and potential locations for placement.
8. 7:55-8:00 New Business
- a) Mare Island Developer meeting
9. Adjourn