



AGENDA
BOARD OF DIRECTORS MEETING
FRIENDS OF THE SAN PABLO BAY NATIONAL WILDLIFE REFUGE

Date: January 9, 2019

Time: 6:00 PM-7:40 PM

Location: Conference Call: 866-745-0867; passcode 7454846; leader 7460450

Board Members: Justin Bodell, President
Paul Amato, Vice President
Chris Kline, Treasurer
Steve Carroll, Secretary
Phil Saroyan
Fran Demgen
Naomi Feger
Fran McTamane
John Powers

-
1. 6:00-6:10 Call to order and introductions, approval of minutes from previous meeting, agenda review and approval.
 2. No Refuge Manager's report (Government closed)
 3. 6:10-6:20 Financial report/Quickbooks update (CK)
 4. 6:20-6:35 Update on activities since the last meeting:
 - a) Shade Structure
 - b) Website
 - c) NFWF Grant
 5. 6:35-7:00 Upcoming Events:
 - a) Nathan Hawkaluk visit – arrives 1/19
 - b) Flyway Festival, February 9-11, 2018
 - i) Tabling volunteers, fundraising materials, Board meeting?
 - c) Human Race, Saturday, May 4
 - d) Skaggs Island Bike Ride, May 18
 6. 7:00-7:15 Old Business:
 - a) Action Items from previous Board Meetings:
 - i) Chris will send a link to Quick Books to the officers, and will send a summary of Tech Soup resources, and information about software for member tracking to the board.
 - ii) Justin will reschedule the shade structure meeting with USFWS and SLT in January.
 - iii) Paul will check for any potential conflicts with a May 18, 2019 date for the Skaggs Island Ride and coordinate a group to help organize. Justin will help.
 - iv) Board members will discuss fundraising to replace the Yukon Flats Panel at the next meeting.
 - v) Paul will develop a document to track Friends/Refuge event opportunities and place the document in the new Friends Folder;
 - vi) Justin will start an email chain with proposed board meeting dates based on the same rotation we previously agreed to.

- vii) Justin will contact Don about a bench to install at Cullinan.
 - viii) Don will contact the lower cost shade structure company and inquire about the material, hardware, warranty, and other things that he is curious about;
 - ix) Justin will send out an email to the Board providing updated Board contact information;
 - x) Naomi will initiate an email discussion to explore internship needs at the Refuge with the end goal of determining a detailed Scope of Work for further discussion.
- b) Yukon Flats sign fundraising (include with shade structure fundraising?)
 - c) VOTE: Emeritus status for John Powers
7. 7:15-7:40 New Business
- a) Anne Morkill request for a comment letter on the Water Board's enforcement order on Caltrans for trash issues
 - b) 2019 meeting schedule:
 - January 9 - Wednesday evening conference call 630 PM
 - February 9 - Saturday in-person board meeting at DU office or other Mare Island location
 - March 6 - Wednesday evening in-person at Benson Center 630 PM
 - April 3 - Wednesday evening conference call 630 PM
 - May 4/5 - Sunday potluck or outing (Human Race on Saturday)
 - June 5- Wednesday evening in-person at DU office 630 PM
 - July 3 - Wednesday evening conference call 630 PM
 - August 4 - Sunday potluck or outing
 - September 4 - Wednesday evening in-person at Benson Center 630 PM
 - October 2 - Wednesday evening conference call 630 PM
 - November 10 - Sunday potluck or outing
 - December 4 - Wednesday evening in-person at DU office 630 PM
 - c) Website maintenance
 - d) Ideas for other fundraising opportunities
 - e) Next Board meeting date
8. 7:40 Adjourn